

**BLANDFORD FORUM TOWN COUNCIL &
ALLOTMENT MANAGEMENT COMMITTEE**
NOTES FROM THE ANNUAL MEETING HELD ON TUESDAY 7th JUNE 2022 at 10am

Present

Mr I Ricketts	Chairman of Allotment Management Committee (AMC)
Mr J Harding	Treasurer of Allotment Management Committee
Mrs B Marjoram	Plot Allocator
Mrs V Barnard	Webmaster
Mrs A Edwards	Social & Minute Secretary
Cllr Hugo Mievill	Town Council Representative to Allotment Society
Jon Goodenough	Operations Manager
Sybille Maddock	Assistant Town Clerk

1. Apologies

Cllr Lynn Lindsay	Chairman of Recreation & Amenities Committee and Town Council Representative to Allotment Society
Cllr E Bray	Vice Chairman of Recreation & Amenities Committee

2. Review of Management Committee Agreement

It was agreed to include a clause of the preferred option in the Management Committee Agreement.

8. Future Allotment Relocation

With regards to the future allotment relocation, proposed by the landowner and developer (Wyatt Homes), it is noted that the Allotment Management Committee has consulted plot holders and the preferred option (Option 3) has been approved by the Town Council at its Planning meeting held on Monday 7th February 2022 (Minute No. 103) shown at [Appendix A](#).

In addition, at the Recreation & Committee meeting held on 20th September 2021, it was confirmed that existing non-resident plot holders can retain their plot on the new allotment site and that the Allotment Management Committee is in the best position to manage this issue.

3. Review of Management Committee Rent for 2022/23 (the existing amount for 2021/22 is £464.12 (+ VAT))

The rent paid for the year commencing 29th September 2021 was £464.12 (+ VAT) and it was agreed that the rent for the year commencing 29th September 2022 would increase by 1.5% in line with the Town Council budget (£6.96), giving a total of £471.08 (+VAT).

4. Review of Garden Allotment Rents at Lamperd's Field for 2023/24 (the existing amount for 2022/23 is £38.50)

The rent payable from September 2022 is £38.50 per full allotment site of 250sq metres and pro rata for smaller allotments.

It was agreed that the rent would increase with the rate of inflation of 1.5% to £39.10 for a full 250sqm plot (rounded up from £39.08).

5. Rents at Elizabeth Road Allotments for 2022/23 (the existing amount for 2021/22 is 0.23 per square metre)

The rent payable from September 2021 was 23p per square metre. The garden allotment rents were reviewed, and it was agreed that the rent would be increased by 1p, making it a total rent of £0.24p per sqm from September 2022.

5. Review of Annual Accounts

John spoke about the accounts and that the tractor was serviced for the first time in ten years.

6. Register of Allotment Holders and update on waiting list

The waiting list was very long during lockdown, but this has decreased already. There are still 5 on ER and 3 on LF.

Next plot inspection this week with red and yellow cards going out.

It was agreed that an email will be sent to all plot holders, with a response by mid-July, to remind them of the new year starting in September and to let the committee know if they do not want to renew or reduce the plot.

7. Breaches of Agreement

None

8. Works Carried Out

8.1 Ian Ricketts on behalf of the Management Committee –

Elizabeth Road

- Clearing plot of land for hazel coppice with three work parties, still lots of brambles. Grounds staff have sprayed these and will do those again. Hazels will be planted in October, as part of the Queen's Green canopy.

Lamperd's Field

- Meetings about the move took place, with positive feedback received. Need to ensure a rabbit fence is installed and what will the road surface be within the compound. The yellow bridge will need to be open for pedestrian access.
- AGM booked for 30th September, 7pm Corn Exchange.
- Kitchen tap is leaking

8.2 Jon Goodenough on behalf of Blandford Forum Town Council

- PAT testing
- Fire alarm serviced and a new sounder put on
- Legionella testing
- New fire risk assessment was carried out
- Fixed wire testing due this year

9. Review of Agreements

The committee would like to review the agreements before the move to the new site.

10. Other Matters Raised by the Management Committee

None

11. Other Matters Raised by the Town Council

None

The outcome of this meeting will be referred to the Recreation & Amenities Committee meeting on Monday 20th June 2022.

The meeting closed at 10:54am.